

AIB Policy on Continuing Professional Development

Policy

1.2.1 The Australian Institute of Building (AIB) has a responsibility to encourage and support its members to maintain a proper level of competence and professionalism in their service to industry and the community. This goes beyond membership and implies a system of Continuing Professional Development (CPD), which is defined as 'the systematic maintenance, improvement and broadening of knowledge and skill, and the development of personal qualities necessary for the competent execution of professional and technical duties throughout a professional's working life'.

1.2.2 An annual minimum of 20 hours appropriate CPD (a maximum of 10 being private study) must be undertaken by:

- a. AIB members wishing to upgrade (other than Student to Graduate); and
- b. Persons wishing to be listed, and retain listing, on the National Building Professionals Register (NBPR).

1.2.3 Appropriate CPD should include activities related to competencies which are required for a person to carry out his/her professional tasks.

Background

1.2.4 CPD may include activities carried out by the AIB or other organisations, such as:

- a. Technical meetings,
- b. In-house workshops and site visits,
- c. Conferences, forums and seminars, and
- d. Formal academic courses.

1.2.5 To assist in recording CPD activities, each member will be issued, free of charge, with Personal Achievement Diary. Copies of appropriate pages from the Diary should be

forwarded with any application for grade transfer. Chapters are encouraged to implement a system for endorsing members' Personal Achievement Diaries.

1.2.6 In order to support and encourage members to carry out CPD, each chapter must:

- a. Appoint a CPD sub-committee,
- b. Conduct CPD activities, including joint activities with kindred associations,
- c. Promulgate a continuing program of CPD activities, and
- d. Advise the AIB Office to facilitate promulgation of information re CPD activities.