



AUSTRALIAN INSTITUTE OF BUILDING

Professional Excellence
in Building Awards

2019 ENTRY HANDBOOK

Key Dates

Submissions Open: 26 November 2018

Submissions Close: 15 March 2019

INTRODUCTION

The Australian Institute of Building (AIB) is pleased to present this entry handbook for the 2019 AIB Professional Excellence in Building Awards.

These awards are unique as they are the only Australian awards programme that recognise the professional excellence of individual's within the building and construction process focusing on how the project was built.

The AIB Professional Excellence in Building Awards provide the opportunity to showcase and reinforce the role of the building professional in managing the construction process and provides a forum to acknowledge industry leadership and management teams that deliver their projects with the highest level of expertise.

Entrants that receive a State or Territory Chapter Professional Excellence Award automatically progress to the National Judging Panel to be assessed for inclusion in the National Professional in Excellence Awards.

Please give consideration to nominating your project or projects for the 2019 AIB Professional Excellence in Building Awards.

We look forward to receiving your online submission in the near future.



David Burnell FAIB
AIB National President



AWARD CATEGORIES

There are seven award categories in which individuals can nominate. Entries can be accepted in multiple categories, however, a separate submission is required - please see terms and conditions for further details. The entrant must demonstrate his/her individual excellence in a) the methods and techniques used in research and development or b) the nominated project's construction process including management methods, organisational skills and innovative techniques used to overcome difficulties during the building and construction process.

COMMERCIAL CONSTRUCTION

Individuals nominated in this category will have built primarily for commercial purposes and predominantly fall within the defined Classes 5, 6, 7, 8 and 9 of the current Building Code of Australia. This can include a completed building or part within the building, alterations, or additions. Within this category are the following project value sub categories:

- Under \$1 million
- \$1 million to \$25 million
- \$25 million to \$50 million
- \$50 million plus

RESIDENTIAL CONSTRUCTION

Individuals nominated in this category will have worked on a project that is residential in nature, being Class 1, 2, 3 or 4 type buildings as defined by the current Building Code of Australia. This can include a completed building or part within the building, alterations, high-rise multi dwelling, rebuilds or additions. Within this category are the following project value sub categories:

- Under \$1 million
- \$1 million to \$25 million
- \$25 million to \$50 million
- \$50 million plus

INTERIOR CONSTRUCTION

Individuals nominated in this category will have worked on a project that is a non-residential Interiors Construction or Interior Refurbishment project including, but, not limited to the following sectors: Workplace Interiors; Commercial; Retail; Industrial; Hospitality; Aged Care; Health; Public Buildings and other non-residential Fitout and Refurbishment Projects in general.

INFRASTRUCTURE

Infrastructure is a basic physical and organisational structure needed for the operation of a society or enterprise, or the services and facilities necessary for an economy to function. It can be generally defined as the set of interconnected structural elements that provide framework supporting an entire structure of development. Some examples of projects within the category include: airports, public works, bridges, dams, wharfs, mining and processing facilities, load out, mass transit, tunnels and desalination plants.

PROJECT MANAGEMENT

Individuals nominated in this category will have worked on a project as the Project Manager, Project Director, Project Superintendent, Program Delivery Manager, Development Manager or in another role where the individual represents the client in the delivery of a construction project or a Multi –Site Construction Program. This Category is targeted for individuals that are not employed by a Building Contractor, however, may include individuals employed by a Builder/Developer.

RESEARCH, DEVELOPMENT AND TECHNOLOGY

Individuals nominated in this category are those who can demonstrate their professional excellence in research and development of a building and construction concept, process or project. It can also include management or organisational techniques in the construction of a project that required a technological approach to meet a particular element of the project.

GENERAL

This category is for other buildings as defined by the current Building Code of Australia or an area otherwise not defined by another award category.

AWARD LEVELS

CHAPTER AWARDS

- Professional Excellence Award- Awarded to an individual who has exhibited professional excellence against the majority of the approved criteria.
- Certificate of High Commendation- Awarded to an individual who has performed at a high level.
- AIB Chapter Building Professional of the Year- At the discretion of the Judges, where a recipient of a Chapter Professional Excellence award has demonstrated outstanding professional excellence, the award of Chapter Building Professional of the Year may be bestowed.

NATIONAL AWARDS

All recipients of Chapter Professional Excellence Awards are forwarded to the National Awards Jury for judging and may receive a National Professional Excellence award or a High Commendation.

Recipients of Chapter High Commendation Awards are not forwarded for National Judging.

- AIB People's Choice Award- The 2019 AIB People's Choice Award, will be judged on the AIB Facebook Page. All winners of Chapter Professional Excellence Awards are in the running to win this award. An image of each Professional Excellence Award winner's project is uploaded on the AIB Facebook Page, as well as his or her name, project name, company and state. The image with the most 'likes' at the completion of the competition wins.
- AIB National Building Professional Of The Year- At the discretion of the Judges, where a recipient of a National Professional Excellence award has demonstrated outstanding professional excellence, the award of Building Professional of the Year may be bestowed.

JUDGING PROCESS

Each Australian Institute of Building Chapter appoints a panel of distinguished professionals associated with the building and construction industry to judge the entries against the approved criteria. A separate panel is appointed to judge the National Awards.

Entries are judged on the methods and techniques used by the individual in the construction process; not what was built but how it was built.

JUDGING CRITERIA

Submissions will be judged on the following criteria:

- Degree of project difficulty;
- Management methods and techniques;
- Innovations developed to overcome difficulties;
- Workforce organisation and training;
- Innovative approaches in the construction process;
- Relationship with the client, architect, authorities, community and work force (employees, suppliers, subcontractors, etc).
- Quality of the completed project: completion on time and within budget; standard of work (construction programming, cost management, defect minimisation). Entrants must demonstrate in their submissions how management of their project achieved excellence against the above judging criteria.

SUBMISSION INFORMATION

SUBMISSION ELIGIBILITY

Submissions can only be made for an individual, not a company. The entrant will be identified as the team leader / manager of the project.

To qualify for entry, the nominated project must have reached practical completion between 1 July 2017 and 31 December 2018- the 18 months preceding the year of entry.

Submissions are open to AIB members and non-AIB members.

SUBMISSION PRICING

AIB Member- \$880 (inc. gst)

Each member that submits an entry as a team leader will receive 10% off the ticket price to their local PEA function.

*Valid for 1 ticket only. Ticket must be in the team leader's name. Not valid for Table of 10 ticket purchases.

Members are eligible for the National Builder of the Year award.

Express Membership Package – \$1,290 (inc. gst)

Express membership valid for team leader only.

Valid for full membership and associate level memberships only.

Save \$420 on your first year AIB Membership.

Save \$270 on your first year AIB Associate Level Membership.

For more information on AIB Memberships visit aib.org.au/membership/

Each member that submits an entry as a team leader will receive 10% off the ticket price to their local PEA function.

*Valid for 1 ticket only. Ticket must be in the team leader's name. Not valid for Table of 10 ticket purchases.

Express Members are eligible for the National Builder of the Year award.

Non-Member – \$1,100 (inc. gst)

SUBMISSION PROCESS

1. Register an account on Award Force - aib.awardsplatform.com
2. Start your entry for the 2019 Australian Institute of Building Professional Excellence Awards, by following the prompts. Save the progress of your submission and complete it at a time that suits you.
3. To be eligible for judging please finalise and pay for your submission by Friday 15 March 2019.

MULTIPLE ENTRIES

If a project is entered in more than one category (where allowable) the entrant must complete a separate submission. Payment of the submission fee is required for each entry.

AWARDS

All winning award recipients will receive a framed certificate, as well as another copy of their certificate.

Additional copies of the award certificates will be available for purchase by the winning individuals and/or companies. A printing and framing fee will apply.

A PDF version of an award certificate can be supplied on request, however please note that these copies do not contain the AIB seal.

CHAPTER AWARD PRESENTATIONS

Chapter Award function dates will be confirmed early 2019, please check the AIB website.

NATIONAL AWARDS PRESENTATION

Four Seasons Hotel Sydney, Thursday 19 September 2019.

AIB CONTACT DETAILS

For any questions about the 2019 AIB Professional Excellence in Building Awards, please contact:

Alanna Brooks
National Awards Coordinator
awards@aib.org.au
02 6253 1100

TERMS & CONDITIONS

ENTRANT AND PROJECT ELIGIBILITY

- Submissions can be made by AIB members and non members.
- Projects must have reached practical completion and be in all other respects complete to the point of enabling a proper assessment by the Judging Panel between 1 July and 31 December of the 18 months preceding the year of entry. Projects that are not complete will not be considered for an award.
- Projects may only be entered and judged in the awards in one year.
- Entries will be submitted into the Chapter awards of the State in which the company (or company branch) of the nominee/team leader is located.
- If the company (or company branch) is located outside Australia, the entry will be submitted into the Chapter Awards in the State in which the company (or company branch) of the nominee/team leader is located.
- NT entries will be judged within the SA Chapter Awards.
- TAS entries will be judged within the VIC Chapter Awards.
- The Judging Panel reserves the right to reallocate submissions into other categories.
- Entries for national awards will only be accepted from the award recipients of each Chapter.
- A project must be entered into the category that best represents its cost on completion.

PUBLICITY AND WARRANTIES

- The entrant:
 - Warrants that the details of the entry are correct in every respect;
 - Warrants that the entry has the client's or client representative's consent;
 - Warrants that the subject matter of the entry and material included with or as part of the entry (such as plans and photographs) does not infringe copyright or any other intellectual property right;
 - Indemnifies The Australian Institute of Building against such infringements;
 - Grants to The Australian Institute of Building irrevocable license to use the subject matter of the entry and material include with or as part of the entry for any purpose in connection with the promotion of The Australian Institute of Building and The Australian Institute of Building Professional Excellence Awards;
 - Agrees to state the category, type of recognition received and the year awarded, whenever disclosing information or promoting itself or the entry in any communications media, as a (STATE) Chapter Award Recipient of a (CERTIFICATE OF HIGH COMMENDATION or PROFESSIONAL EXCELLENCE AWARDS) in the Australian Institute of Building Professional Excellence Awards;
 - Agrees to state the category, type or recognition received and the year awarded, whenever disclosing information or promoting itself or the entry in any communications media, as an Award Recipient of a (CERTIFICATE OF HIGH COMMENDATION or PROFESSIONAL EXCELLENCE AWARD) in the Australian Institute of Building National Professional Excellence Awards; and
 - Agrees that post nominals will be printed on certificates and most marketing material.
- The Australian Institute of Building and its associated media will only publish the Team Leader's name, team members, company, the category and project name. No street addresses or owners names will be used (except where they form part of the project name).
- Entrants acknowledge that the Australian Institute of Building takes no responsibility for the quality of photos and or plans produced nor any editorial discrepancies attached to any photo or plans.
- It is highly desirable for individual winners to make themselves available, through their respective Chapter, to present their award-winning projects to education institutions and Chapter CPD events when and if possible.

CLIENT/ENTRANT NOTIFICATION

- All entrants must gain the consent of the owner or representative for the project to be entered into the competition.
- In submitting this application, the applicant is aware that the Australian Institute of Building may use the information provided for ongoing promotional marketing and educational purposes.

REFUND

- No refund will be available after submitting a project online. If special conditions apply and a refund does occur, there will be a \$165 (inc. gst) administration fee.

NAME CHANGES

- No name change to either the team leader or team member names is permitted after the submission closing date unless otherwise approved. All names must be correct in the final submission.

DISQUALIFICATION

- The Australian Institute of Building reserves the right to disqualify an entry, without a refund of the submission fee, at any time during the process if the Australian Institute of Building determines that:
 - The entry or entrant breaches or otherwise fails to meet/observe any of the above stated eligibility or contest requirements
 - False or misleading information has been intentionally provided;
 - Problems or discrepancies arise between or among entrants, employers and clients which The Australian Institute of Building considers cannot be amicably resolved by the parties involved, within a reasonable time period;
 - The project has not reached practical completion within the required time frame;
 - The category quoted failed to comply with entry guidelines.
 - In the case of disqualification after the award ceremony, the entrant will be required to return the award.
 - The AIB reserves the right to make a public announcement of any disqualification.

MULTIPLE ENTRIES

- If a project is entered into more than one category (where allowable), the entrant must complete a separate submission. Payment of the entry fee is required for each additional submission.

DISCLOSURE

- The entrant agrees that any media comment in any communications media and photographic display of any of the entries will be at the discretion of The Australian Institute of Building and the associated media.
- The Australian Institute of Building and its associated media accept no responsibility for any incorrect details, spelling or other incorrect information stated in the entry form and submission.
- The Australian Institute of Building does not return photographs, plans or any other material supplied.
- The entrant acknowledges that should any copyright action against the project be upheld by any Australian Court, any AIB Professional Excellence award or High Commendation award will be relinquished by the winner and company, and returned to the Australian Institute of Building, at the point at which a judgment is delivered by a Court.
- The Australian Institute of Building does not guarantee that all entrants will be featured in publications or promotional events related to the Australian Institute of Building Professional Excellence Awards.